



Trumbull County MetroParks
347 N. Park Avenue
Warren, OH 44481



Group/Event Request Form

Park Name _____

Day(s) Requested _____ Time(s) _____

Reason for Use _____

Group/Event Name _____

Responsible Individual/Leader: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number:(____) _____

Cell Phone Number:(____) _____

E-mail Address: _____

Signature: _____ Date: _____

-----For Park Board Use Only -----

Approved __ Denied __ Date: _____

IF Denied State Reason _____



Trumbull County MetroParks
347 N. Park Avenue
Warren, OH 44481



Instructions for Group/Event Form

1. Park Name: Name of park that event or group wants to request to use.
2. Days: Please use MM/DD/YYYY – MM/DD/YYYY format
3. Times: Please use 9:00 am – 3:00 pm format
4. Reason for Use: Use this section to describe your event or group and how the park will be used and if there are any special requests. You can attach a separate piece of paper if one is required.
5. Group/Event Name: Type or print group/event name here.
6. Responsible Individual/Leader: This person will be the contact person for all questions and concerns that Trumbull County MetroParks may have.
7. For the rest of the information please fill out off sections completely and SIGN and DATE at bottom.
8. IF ANY FIELD IS INCOMPLETE YOUR REQUEST WILL BE DENIED.
9. ALL REQUESTS NEED TO BE SENT IN A MINIMUM OF 30 DAYS BEFORE YOUR GROUP/EVENT WOULD LIKE TO USE OUR PARKS.

Contact Information

Zachary Svette, Project Coordinator
Phone: 330-675-3072
Email: Zachary.Svette@Trumbullmetroparks.org